

## **FIRE PREVENTION PRACTICE #3.8**

August 25, 1999

TO: All Fire Prevention Personnel

FROM: Steve Zaccard, Fire Marshal

SUBJECT: REINSPECTION FEES FOR CERTIFICATE OF OCCUPANCY

"THIS PRACTICE IS TO SERVE AS A PROCEDURAL GUIDE FOR YOU TO FOLLOW. EXCEPTIONS TO THIS PRACTICE SHALL BE APPROVED BY THE FIRE MARSHAL THROUGH YOUR SUPERVISOR".

The Saint Paul Legislative Code, Section 33.05(F)(4) authorizes a reinspection fee of fifty percent of the Certificate of Occupancy renewal fee for any reinspection necessary beyond the renewal inspection and one reinspection.

Always check the "yes" or "no" blank on the reinspection fee charge section of the checklist. Indicate "yes" when, in your judgment, the owner has not complied with correction orders in a reasonable time, thereby requiring more than one reinspection of the property.

cc: Gary Trudeau  
Cindy Menten

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